

# ARL Payment Options for Importers

When the Accounts Receivable Ledger (ARL) is implemented on January 25, 2016, importers will be able to remit their CBSA payment electronically or in person at any CBSA office. Payments will continue to be due on the last business day of the month, unless a particular transaction specifies otherwise. Payment amounts will be applied against the importer's account balance.

Payments can be made using the following approaches:

## **By Online or Telephone Banking**

Online or telephone banking is subject to value restrictions imposed by the individual financial institutions (usually < \$100,000). Online payments to the CBSA will function in much the same way as other online bill payments: Clients will add the CBSA as a payee in their online banking portal. The account number will be the importer's BN15 (9 digit business number plus the 4 digit RM import/export account).

## **By EDI-820 (available to EDI-enabled importers):**

CBSA clients using EDI Direct have the option to create an EDI 820 payment message and send it to a participating financial institution (FI) who will then forward the EDI 820 to the CBSA. (This requires engagement with the financial institution for set up and testing). The EDI 820 contains the account number of the client making the payment, and the amount that the client is paying. Once the payment file has been received by the CBSA in ARL, the payment will be recorded on the importer's BN15 account.

## **By Bank Remitted Payment**

Bank Remitted Payments are available to CSA importers or clients making payments in excess of \$25 Million. The importer will make a payment to their financial institution using a paper bank remittance voucher provided by a CBSA office. The payment will be applied to the importer's BN15 Import/export account with CBSA.

## **Through a CBSA office using cheque**

The importer provides a payment, in person, at any CBSA Customs Office, via cheque payable to the Receiver General for Canada. Cheque amounts are limited to \$25 million, unless the cheque is drawn on the same financial institution as the CBSA office. The cashier will retrieve the importer account in ARL and post the amount against the balance. The cashier will generate a Cash Receipt (K21) for the amount in the name of the payer.

## **Through a CBSA office using cash, credit, or debit card:**

The importer provides a payment, in person, at any CBSA Customs Office using cash, credit or debit card. The cashier will retrieve the importer account in ARL and post the amount against the balance. The cashier will generate a Cash Receipt (K21) for the amount in the name of the payer. Note: Credit and debit card payments are limited to \$500.00.

## Contact Livingston

Have questions or need help with your ARL payments?

Contact your Client Service Manager,

Or write to us at: [ARLproject@livingstonintl.com](mailto:ARLproject@livingstonintl.com)